Pennsylvania State System of Higher Education
KUTZTOWN UNIVERSITY
MINUTES OF THE COUNCIL OF TRUSTEES
June 19, 2014

The Council of Trustees met on Thursday, June 19, at 4:06 p.m. in Stratton Administration Building, room 301

PRESENT:

Dr. Charles Blocksidge *via conference call* .....McKees Rocks
Mr. Dennis Giorno *via conference call* ……....New Cumberland
Mr. Thomas H. Heck .....Wyomissing
Mr. James Ludlow ..... Fogelsville
Ms. Dianne Lutz .....Wernersville
Mr. Guido Pichini ……...……Wyomissing Hills
Mr. Roger Schmidt, Secretary ……Leesport
Mr. John Wabby, Chairperson ..... Pottsville

ABSENT:

Ms. Letecia Garcia .....Blandon
Mr. Anthony Iannelli…… …... Macungie

ALSO PRESENT:

Ms. Elsa G. Collins, Chief of Staff
Mr. Matthew Delaney, Budget Office
Mr. Ron Devlin, Reading Eagle Reporter
Mr. John Green, Associate Vice President, Communication, Marketing and External Affairs
Mr. Jeffrey Grimm, Assistant Vice President, KU Facilities
Mr. David Johnson, University Relations
Dr. Deryl Johnson, University Senate President
Dr. John McCarthy, Associate Dean, College of Education
Mr. Brent Penny, Assistant Vice President, Administration and Finance
Mr. Jesus Peña, Esq., Associate Vice President for Equity and Compliance
Prof. Randy Schaeffer, Associate Professor of Mathematics
Mr. Joseph Scoboria, President-Elect, Student Government Board
Ms. Kimberly Scranage, Vice President, Enrollment Management
Ms. Martha Stevenson, Director of Library Services
Mr. Jerry Silberman, Vice President of Administration and Finance
Ms. Carol Sztaba, University Architect
Ms. Tracey Thompson, Executive Director, KU Foundation
Dr. Carlos Vargas, Provost
Mr. Robert Watrous, Dean of Students
Dr. Carole Wells, Vice Provost

1. <u>Call to Order</u>

At 4:06 p.m., Trustee Wabby called the meeting to order; a quorum being present.

2. <u>Remarks by the Council Chairperson</u>

Mr. Wabby noted that after 35 years of service, Mr. Richard Orwig has resigned from the Kutztown University Council of Trustees. Mr. Wabby noted that during his tenure as Trustee, Mr.

Orwig dedicated his time to serve the Council as Chair, Vice Chair, and also as PACT representative.

Mr. Wabby also noted that Dr. Carlos Vargas-Aburto, Vice President for Academic and Student Affairs, is representing President Cevallos at the meeting, as he is out of the country. Mr. Wabby noted Dr. Cevallos will leave KU on June 30th to start his presidency at Framingham University. Mr. Wabby thanked Dr. Cevallos for his service on behalf of the entire KU family. Mr. Wabby noted that Dr. Vargas has been appointed the acting president while the presidential search is underway.

3. <u>Remarks by the Student Government Association President</u>

Mr. Joe Scoboria noted that Student Government Board is planning a rally to get the voting site back to Kutztown University before the next election. Mr. Scoboria highlighted the importance of having a voting site on campus, as it allows students to participate in political elections. He noted KU is the only University without a voting site in the region.

Mr. Scoboria mentioned that they have presented their research on the benefits of having the voting site on campus to the Berks County Election Office. Mr. Scoboria requested the support of the Council with this initiative and asked them to share any suggestions that they may have.

Finally, Mr. Scoboria mentioned that SGB is working with "turbovote" to get students registered to vote as soon as they arrive to campus this fall semester.

4. <u>Remarks by Dr. Carlos Vargas-Aburto, on behalf of University President</u>

Dr. Carlos Vargas-Aburto noted he is pleased to serve as acting president through the transition while the presidential search takes place. He noted he is excited to work with the other members of the cabinet to ensure the university moves forward. Following the tradition of Dr. Cevallos, Dr. Vargas summarized some items of importance that should be shared with the Council. He noted 1,759 students were named to the KU Dean's List for the spring of 2014. This represents an increase of 50 students over spring 2013, and 159 over the fall of 2014. Dr. Vargas mentioned that Baseball Junior outfielder Brandon Martinez was named to the Capital One Academic All-America First Team, as selected by the College Sports Information Directors of America (CoSIDA). Brandon holds a 3.85 GPA as a business administration major. He was selected to the All-Atlantic Region Second Team by the American Baseball Coaches Association (ABCA), Daktronics and the National Collegiate Baseball Writers Association (NCBWA) for the second consecutive year.

Dr. Vargas mentioned that the men's rugby club finished 4-1-1 and played in the national title game at the Collegiate Rugby Championships on May 30 through June 2 at PPL Park in Chester. The game was televised nationally on NBC. The women's rugby club won two and lost three at the championships to place fourth out of eight. In addition, senior Michael Lawrenson and junior Niku Kruger have been named to the 2014 USA Rugby AIG Collegiate All-American squad.

Dr. Vargas noted that students Anna Tellis and Tiffany Jones were named student ambassadors for the Division on Visual Impairment for the National Council for Exceptional Children at this year's conference for the Council for Exceptional Children. Both students presented posters related to children who are deaf-blind. As student ambassadors, Anna and Tiffany will write a paper about what it's like for a student to become a teacher of visual impairments.

On the faculty side, Dr. Vargas shared that Susanna Loewy, assistant professor of music, is one of 222 music teachers from 208 cities across 41 states that has been announced as quarterfinalists for

the Music Educator Award presented by The Recording Academy and the GRAMMY Foundation.

Dr. Vargas mentioned that Ms. Kerri Gardi, KU's Director of Career Development, was presented with the Donna Dentler Service Award in recognition of her outstanding service and dedication to the Pennsylvania Association of Colleges and Employers at their annual conference last month.

To close his remarks, Dr. Vargas noted that the University received a touching letter from the parents of student Jean Shapcott, who was awarded a posthumous degree this past May. Mr. and Mrs. Shapcott thank the University for the tribute that was held in honor of their daughter.

5. Public Comments

No public comments were made.

6. Approval of Minutes, April 24, 2014

Upon motion duly made by Ms. Lutz seconded by Mr. Heck and carried, the minutes of the April 24, 2014 meeting were approved.

7. Summary of Discussions-Council Committee on Human Diversity

Since the Committee on Human Diversity did not meet, Mr. Wabby asked Mr. Jesus Peña, Esq., to give a report on any issues in the area of Human Diversity. Mr. Peña noted that his division continues to monitor the faculty searches and that the Director of Disability Services search is underway.

8. Summary of Discussions-Council Committee on University Relations and Advancement

Mr. Schmidt reported on committee discussions.

Mr. Schmidt noted that the "Setting the Stage" Campaign has successfully surpassed its goal of $15 million, currently standing 4.4% ahead of goal. The campaign closes at the end of the month.

Mr. Schmidt announced that the John E. Morgan Foundation has pledged $500,000 to add to the John E. Morgan Endowed Scholarship; this scholarship is available to students graduating from Tamaqua Area High School, and also to students who transfer to KU from Lehigh Carbon Community College.

Mr. Schmidt mentioned that the 2014 Annual fundraising campaign stands at $2.303 million, raised in gifts, stocks and gifts-in-kind.

Mr. Schmidt noted that the KU Foundation honored two long-serving board members whose terms have expired, Mr. Bill Ribble '73 and Mr. Charlie Perkins '68. They were both granted the title of Director Emeritus of the KU Foundation Board.

Mr. Schmidt also noted that plans are being finalized for an alumni bus trip to Canton, Ohio, to celebrate professional football player Andre Reed '05 as he is inducted into the Professional Football Hall of Fame.

Mr. Schmidt mentioned that the mobile website went live, which allows for a mobile version of the KU site on all smart phones. This feature benefits our students as research shows most of their transactions are performed in a mobile device.

Additionally, Mr. Schmidt noted that Men's tennis qualified for the PSAC finals and lost to Edinboro; while the women's team qualified for PSAC's but lost to West Chester in the quarterfinals.

Mr. Schmidt shared that the Director of Sports Medicine, Mr. Rennie Sacco, was elected Northeast Regional Representative to the Pennsylvania Athletic Trainers Society Board of Directors beginning June 2014 through June 2017.

Finally, Mr. Schmidt noted that KU Presents! announced the 2014-2015 Performing Artist Series, with Audra McDonald as the season capstone. Audra won a record breaking 6th Tony Award to become the most decorated Broadway artist in history.

9. <u>Summary of Discussions-Council Committee on Academic and Student Affairs</u>

Ms. Lutz reported on committee discussions. She introduced Ms. Martha Stevenson, Director of Library, who presented her plans for the Library. She also asked Dr. Carole Wells, Vice Provost, to inform the Council on the new developments in new program approvals.

Dr. Wells noted that four letters of intent were recently submitted to PASSHE: Doctor of Social Work in Leadership Education was approved on May 3, 2014; B. A. in Art History was approved on May 5, 2014; M.M. Music Education, approved on May 1, 2014. B.F.A in Applied Digital Arts was submitted on March 23, 2014 and is still pending approval from PASSHE.

10. <u>Student Presenter: Ziad Haddad, College of Education</u>

Ms. Lutz asked Dr. John McCarthy, Associate Dean to the College of Education to introduce the student presenter, Ziad Haddad. Mr. Haddad gave a very emotional presentation about his journey to return to conclude his studies in higher education, while becoming an All-American in the sport of wrestling.

11. <u>Internship Agreements with various Institutions and Kutztown University</u>

Ms. Lutz presented the list of Internship Agreements which establish a relationship whereby students may participate in practical experience outside the traditional classroom setting.

Ms. Lutz moved to approve the Internship Agreements as presented. Mr. Ludlow seconded the motion and it carried. (Exhibit A)

12. <u>Summary of Committee Discussions -- Committee on Finance, Property and Audit</u>

Mr. Heck reported on committee discussions.

13. <u>Consent Agenda Items</u>

Mr. Heck reported that the committee thoroughly reviewed the consent agenda items.

Mr. Heck moved that the Council approve the Purchases and Contracts under $100,000 as presented. Mr. Pichini seconded the motion and it carried. (Exhibit B)

<u>Purchases and Contracts under $100,000</u>
<u>Purchases and Contracts $100,000 and Over</u>

2014-48 Academic Course Assessment Services – Amendment #1
2014-49 Chartered Bus Transportation Services – Amendment #1
2014-50 Annual maintenance and tech support for Avaya Core network data equipment
2014-51 Voice Telecommunication Services
2014-52 Waste Removal Services

2014-53 Fire Alarm System testing and Inspection Services
2014-54 Turf Maintenance Services
2014-55 Electricity Transmission & Purchase
2014-56 Water/Sewer Usage

Mr. Heck moved that the Council approve the Purchases and Contracts over $100,000 as presented. Mr. Pichini seconded the motion and it carried. (Exhibit C)

14. Berks Hall Renovation Project

This project involves life cycle and code required upgrades to Berks Hall. Modifications will include accessibility improvements and upgrades to mechanical, electrical, plumbing, data, and fire alarm systems. Construction will begin June of 2014 and will continue through July of 2015.

Mr. Heck moved that the Council approve the Berks Hall Renovation Project over $100,000 as presented. Mr. Schmidt seconded the motion and it carried. (Exhibit D)

15. Winter Study Abroad Program Fee

The program is being offered for the first time and will be coordinated and administered by KU faculty; students will take the course "Oaxaca Sketchbook Drawing" on location in Oaxaca, Mexico. It will run from January 1, 2015 to January 17, 2015.

Mr. Heck moved that the Council approve the Winter Study Abroad Program Fee as presented. Mr. Pichini seconded the motion and it carried. (Exhibit E)

16. 2014-15 E& G Budget Approval

By June 30th of each year, the University must have an approved Education and General (E&G) budget for the upcoming fiscal year. This budget is based upon the most current financial information available at the time.

Mr. Heck moved that the Council approve the 2014-15 E&G Budget as presented. Mr. Ludlow seconded the motion and it carried. (Exhibit F)

17. Miscellaneous Fees

The miscellaneous fees are set by the University to recover costs associated with the provision of various services, materials, or activities in accordance with Board of Governor's policy 1989-05.

Mr. Heck moved that the Council approve the Miscellaneous Fees as presented. Mr. Pichini seconded the motion and it carried. (Exhibit G)

18. Master Plan Presentation

The Board of Governor's Policy 2000-02 requires each University to maintain a current facilities master plan for programming the renovation and construction of capital facilities projects for the University. The new master plan considers the changes in the status of the University since 2006 in terms of enrollment and available state capital funds.

Mr. Heck moved that the Council approve the Master Plan as presented. Ms. Lutz seconded the motion and it carried. (Exhibit H)

19. Additional Action Items

No additional items were presented.

20. Election of Officers

Mr. Pichini, presented the slate of officers as nominated at the last Trustee Meeting, for election for the 2014-2015 academic year.

Mr. Jack Wabby, Chair
Dr. Charles Blocksidge, Vice Chair
Mr. Thomas Heck, Secretary

Mr. Pichini moved that the Council elects the slate of officers as presented by the Nominating Committee. Mr. Ludlow seconded the motion and it carried. (Exhibit I)

21. Appointment of Presidential Search Committee

Due to the impending departure of President Cevallos, the University must conduct a national search to find his replacement. Mr. Wabby noted that the proposed members of the presidential search committee are:

Mr. Jack Wabby, Chair of the Search Committee
Dr. Charles Blocksidge, Council of Trustees Representative
Mr. Thomas Heck, Council of Trustees Representative
Dr. Jennifer Schlegel, Elected by Faculty
Dr. Paul Quinn, Selected by APSCUF
Mr. Ray Dunkle, Selected by AFCSME
Mr. Chad Brown, Non-teaching, selected by the Council of Trustees
Ms. Tessa Patton, Selected by Student Government Board
Ms. Moira O'Connor-Servis, Selected by Alumni Association
Ms. Ramona Turpin, selected by the Council of Trustees
Mr. Gregory Bamberger, selected by the Council of Trustees
Ms. Letecia Garcia, selected by the Council of Trustees
Dr. Darrell Garber, executive, non-reporting to President
Dr. Michael Fiorentino, Jr., current/former PASSHE President
Dr. Peter Garland, PASSHE staff liaison

Mr. Pichini moved that the Council approves the Trustee representatives on the Presidential Search Committee as proposed. Mr. Schmidt seconded the motion and it carried.

Mr. Wabby noted that they had an overwhelming number of people volunteering to serve on the search committee, such as representatives from the Borough of Kutztown; and other segments of the university. Mr. Wabby noted that the Council worked to ensure the search committee had a diverse representation from the university's stakeholders.

22. 2014-2015 Meeting Schedule

The proposed meeting schedule for the 2014-2015 academic year was presented for approval.

Mr. Heck moved that the Council approves the 2014-2015 meeting schedule as proposed. Mr. Ludlow seconded the motion and it carried. (Exhibit J)

23. PACT Update

Mr. Pichini noted that the fall meeting will be a different type of meeting, as it is aimed to discuss the future of PACT, how do we want to interact with the campuses, and to function as a think-tank for the Board of Governors. Mr. Pichini noted it will be held in Harrisburg.

24. <u>As May Arise</u>

No topics were presented.

The meeting was adjourned at 5:20 p.m.

_____	_____
Date	Secretary
_____	_____
Date	Chair